

To

Subject: Annual Maintenance Contract (AMC) of Computers, Printers, UPSs, Scanner and Fax machine etc. in the Dr. Ambedkar Foundation-reg.

Sir/ Madam,

The Dr. Ambedkar Foundation intends to invite sealed quotations for the Annual Maintenance Contract (AMC) of its Computers, Printers, UPSs and Fax machine. The details of items to be covered in the AMC are given as under:-

S. No.	Particulars	Brand	Qty.
1	Computer	PCS	04
2	Computer	HP	05
3	Computer (old - P-III)	HCL	02
4	Printer	HP - Laser Jet	08(6+2 Old)
5	Printer	Cannon- Laser Jet	01
6	Printer	Samsung	02
7	Scanner	HP	01
8	Fax machine	Canon	01
9	Switch 24 Port, maintenance of Lane (Internet) for 12 computers	D-Link	01
10	Off Line UPS Except Battery	----	12

2. The rates of the AMC for covering the above items should reach the Foundation on or before **by 3.00 p.m. on 29.08.2011 (Monday).**

Yours faithfully,

(Viney Kumar Paul)
Director